

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

Have you ever served in the U.S. Armed Forces?

Yes No If yes, please give dates of duty: _____

Rank at Discharge: _____

List special skills/abilities acquired:

Have you ever been convicted of a criminal offense (felony or misdemeanor)?

(Please do not list misdemeanor convictions for marijuana-related offenses that are more than two years old, infractions, records relating to diversion programs, convictions that have been judicially dismissed, expunged or ordered sealed pursuant to law, or any convictions, adjudications or other court actions by a juvenile court).

Yes No

If yes, state nature of the crime(s), when and where convicted, disposition of the case and any additional information you believe may be relevant.

(NOTE: Disclosure of a criminal record will not necessarily disqualify you from employment, as the nature of the offense, date, and the position for which you are applying will also be considered.)

Education Background

City & State of School Attended	Name of School	Did You Graduate?	Type of Degree/Diploma	GPA
High School				
College/University				
Graduate School				
Other				

Employment Record

Please list all employment starting with your most recent position. Attach a separate sheet, if necessary.
May we contact your present employer? Yes No May we contact you at work? Yes No

Dates of Employment From: _____ To: _____

Company Name & Address: _____ Position Title: _____

Supervisor's Name/Title/Telephone #: _____ Reason for Leaving: _____

Describe in detail the work you did and the specific equipment you worked with.

Dates of Employment From: _____ To: _____

Company Name & Address: _____ Position Title: _____

Supervisor's Name/Title/Telephone #: _____ Reason for Leaving: _____

Describe in detail the work you did and the specific equipment you worked with.

Dates of Employment From: _____ To: _____

Company Name & Address: _____ Position Title: _____

Supervisor's Name/Title/Telephone #: _____ Reason for Leaving: _____

Describe in detail the work you did and the specific equipment you worked with.

For Other Previous Jobs: List Only Dates, Employer Address & Job Title

Dates	Employer	Business Address	Job Title
_____	_____	_____	_____
_____	_____	_____	_____

Employment References

List the name and telephone number of three business/work references who are *not* related to you. If not applicable, list three school or personal references not related to you.

Name	Relationship	Phone Number	Years Known
(1) _____	_____	(____) _____	_____
(2) _____	_____	(____) _____	_____
(3) _____	_____	(____) _____	_____

Applicant's Acknowledgment:

1. Unless otherwise noted, I _____, hereby authorize any person, educational institution, or company I have listed as a reference on my employment application to disclose in good faith any information they may have regarding my qualifications and fitness for employment. I will hold JEM America Corporation, any former employers, educational institutions, and any other persons giving references free of liability for the exchange of this information and any other reasonable and necessary information incident to the employment process.
2. If employed by the Company, I agree to work in harmony with all members of the Company. I accept the need to work overtime, shift work, or rotate schedules if required.
3. I shall also notify the Company immediately if I am convicted of any crime involving dishonesty or a breach of trust while my job application is pending or during my employment if hired.
4. I understand that if my employment with the Company is terminated for dishonesty or loss of confidence, the Company may notify the authorities and I may be prosecuted.
5. I understand that employment is subject to proof of the legal right to work in the United States.
6. I understand and agree that if I am employed by the Company, I will comply with all company policies and regulations. I understand that I may not hold or accept other employment while employed at JEM America Corporation which could create a conflict of interest.
7. If I am hired by the Company, my continued employment will be "at will", meaning I may terminate my employment for any reason at any time, and likewise, JEM America Corporation may terminate my employment for any reason at any time. Neither of us are required to have good cause. However, both of us will give at least two weeks notice if the employment is to be terminated. No one at JEM America Corporation has made any promises to me to the contrary.
8. If I have a dispute with JEM America Corporation over my employment that we cannot amicably resolve, the dispute will be resolved solely through arbitration under the rules of the American Arbitration Association. JEM America Corporation will pay the fee for the arbitration proceeding.
9. I understand that no employee of JEM America Corporation, except the President, has authority to enter into any agreement for any specified period of time or to make any agreement contrary to the subjects contained in this certification.
10. Any misleading statements on this application would be sufficient cause for my dismissal from JEM America Corporation.
11. I hereby certify that the information provided on this application is accurate and complete to the best of my knowledge. If employed, I understand that any false or misleading statements on this application would be sufficient cause for dismissal from JEM America Corporation.

It is the policy of JEM America Corp. to consider all applicants without regard to race, color, religion, sex, age, marital status, national origin, veteran status, or the presence of a non-job related medical condition or disability.

Signature of Applicant

Date